

From: [Steele, Rachel](#)
To: [Willging, Jennifer](#)
Cc: [Fletcher, Richard](#); [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Hilty, Michael](#); [Steele, Rachel](#)
Subject: French 2804
Date: Monday, March 20, 2023 12:48:31 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Good afternoon,

On Thursday, Feb. 23rd, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a course proposal for French 2804.

The A & H 2 Panel unanimously approved the request with one comment and *three recommendations*:

- The Panel noticed that, in the department's curriculum map, French 2804 was added but was not assigned as fulfilling any category. They remind the department to fill in which goals French 2804 will fulfill in their curriculum map.
- *The Panel recommends clarifying, on page 3 of the course syllabus, that each student will be responsible for one group presentation. Currently, the Panel finds that it may imply to students that they must participate in more than one group presentation given the title of the assignment is "Group Presentations".*
- *The Panel recommends clarifying, on page 3 of the course syllabus, the format of the Final Exam (on Carmen). Given that the course assignments have been mostly writing based, they believe it may be helpful to clarify to students if this will be a discursive final exam or if there will be other forms of questions (such as multiple choice, true or false, etc.).*
- *The Panel recommends clarifying, on page 3 of the course syllabus, how a student can expect to earn their 10% "Participation and Attendance" grade, as currently it is not clear what the expectations are of students.*

Subsequently, on Monday, March 6th, the Race, Ethnicity and Gender Diversity Panel of the ASC Curriculum Committee also reviewed the proposal.

The REGD Panel unanimously approved the request with **one contingency** and *three recommendations*:

- **Contingency: The Panel asks that the department bring more of the excellent material from the General Education Submission form into the syllabus. Specifically, they ask that the course description (syllabus pg. 1) be amended to reflect the course's focus on REGD topics, that the descriptions of the assignments (syllabus pg. 3) demonstrate a clearer connection to the goals and ELOs of the REGD category, and that the course schedule (syllabus pg. 5-9) include some focused questions or discussion topics for each week that will guide students in thinking about the course's literatures through an REGD lens.**
- *Recommendation: The Panel recommends that the department remove the reference to the "standard OSU" point system (syllabus pg. 4), as Ohio State does not have a standard grading scale or points system. All instructors are welcome to choose any grading system that works for their course.*
- *Recommendation: The Panel recommends that the department use the most updated version of the Disability Services statement (syllabus pg. 4), available here:*

<https://ascas.osu.edu/curriculum/syllabus-elements>.

- *Recommendation: The Panel recommends that the department use the most updated version of the Mental Health statement (syllabus pg. 4-5) as the name and phone number of the suicide/crisis hotline have changed. An up-to-date statement is available here: <https://ascas.osu.edu/curriculum/syllabus-elements>.*

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return French 2804 to the department queue via curriculum.osu.edu in order to address the Panels' requests.

Should you have any questions about the feedback of the Panels, please feel free to contact Eugenia Romero, Richard Fletcher (faculty Chairs of the A & H 2 Panel and REGD Panel, respectively; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

Program Manager, Office of Curriculum and Assessment

College of Arts and Sciences

306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210

(614) 688-4540

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.